

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday May 29, 2020
at the UPCS site, Room D2

I. Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Marlo Hartsuyker at 1:31p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

B. Adoption of Agenda

Moved by Carolyn Bernal Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez				x
Brian Sevier				x
Jesus Torres				x
Lindsay Walker	x			

C. Pledge of Allegiance

D. Roll Call

Board Members

	Present	Absent
Jeanne Adams	<u> x </u>	_____
Carolyn Bernal	<u> x </u>	_____
Regina Carver	<u> x </u>	_____
Talya Drescher	<u> x </u>	_____
Marlo Hartsuyker	<u> x </u>	_____
Roberto Martinez	<u> x </u> late	_____
Brian Sevier	_____	<u> x </u>
Jesus Torres	<u> x </u> late	_____
Lindsay Walker	<u> x </u>	_____

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

E. Public Comments

None

F. Director’s Report

Charmon stated that we were able to launch the family survey, Youth Truth was able to add questions regarding COVID 19. We have officially canceled the Washington D.C. A huge thank you to World Strides, they were able to refund monies to all families. Veronica stated that we held a very memorable eighth grade promotion on June 2 and 3. We were also able to send yard signs to all eighth grade students. Parents were very thankful.

G. Board Reports, Correspondence, and Communications

Marlo announced that she would like board members to save the date of October 14, 2020 for a ZOOM Board Governance Training

H. Advisory and Auxiliary Reports

1. School Site Council

They met Tuesday, great meeting. Reviewed changes to LCAP, Federal accountability and budget scenarios. Next meeting scheduled for June 9.

2. ELAC

A meeting is scheduled for next week.

3. Parent Teacher, Student Association

PTSA has held meetings via ZOOM. They are not holding elections until Fall.

II. Regular Session

A. Consent Agenda

1. Minutes of the May 29, 2020 Regular Board Meeting

Moved by Jeanne Adams Seconded by Roberto Martinez

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item:** Review and approval of the April Financials for UPCS, check register, credit card statement

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the April Financials for UPCS. Lisa went over April handouts. A short discussion followed.

Moved by Carolyn Bernal Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

2. **Topic/Agenda Item:** Review and approval of added meeting to Board Calendar, July 31, 2020

Personnel Involved: Charmon Evans

Fiscal Implications: It is possible that a revision to the state budget will happen in July which may affect school funding.

Impact on School Mission, Vision or Goals: There may also be further guidance for school reopening that need to be considered. Board will have a last opportunity to look at the Charter Renewal Document

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the July 31, 2020 addition to the Board Calendar. Charmon would like a place marker in case a July meeting is needed. A short discussion followed.

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item: Review of Governor’s Budget-May Revisions**
Personnel Involved: Charmon Evans
The Governor’s May budget was rejected, the new deadline is June 15!

4. **Topic/Agenda Item:** Review possible budget/schedule scenarios for the 2020-2021 school year
Personnel Involved: Charmon Evans
Charmon presented the three possible scenarios. A lengthy discussion followed.

5. **Topic/Agenda Item:** Review the “COVID 19-Operations Written Report” in lieu of LCAP for 2019-2020
Personnel Involved: Charmon Evans
This is in lieu of LCAP, it is much smaller. We will need to be adopted at next meeting.

6. **Topic/Agenda Item:** Update on Charter Renewal
Personnel Involved: Charmon Evans
Charmon stated that a staff committee has been established for input to the Charter. They have held three zoom meetings, with a great turnout.

Adjourn Open Session: 3:26

III. Closed Session

- A. Topic/Agenda Item: Public Employee
Discipline/Dismissal/Employment/Review – Executive Director
Annual Review**
Personnel Involved: Jeanne Adams, Carolyn Bernal

Reconvene Open Session: 3:41 No Action Taken

- IV. Board of Directors Announcements/Remarks**
Jeanne would like a lottery update

- V. Future Agenda Items: Next Meeting, June 26, 2020, 1:30-4:00**
None

- VI. Adjournment: 3:43 p.m.**